

APPLICATION FOR NON-PROFIT ORGANIZATION TO BE CONSIDERED TO RECEIVE DONATIONS

The City of Las Vegas acquires surplus items from many of its internal departments. All items listed as surplus are uploaded to an electronic auction site and listed for sale. Items that don't sell will be donated to pre-qualified non-profit organizations. The City therefore has established a list for pre-qualified non-profit organization to be considered for future donations. Non-profit organizations may select one or a multiple of categories for donations. Please check all categories that apply.

- ☐ Category I **Electronics**: Includes but not limited to: Cell phones, computers, televisions, printers, battery chargers, and cameras, audio & video equipment.
- ☐ Category II **Vehicles**: Includes but not limited to: Cars, trucks, trailers, vehicle parts.
- ☐ Category III **Industrial & Heavy Equipment**: Includes but not limited to: Forklifts, utility trucks, pressure washers, tractors, dump trucks, machinery, man-lifts, emergency vehicles, landscape equipment, miscellaneous hand & power tools.
- ☐ Category IV **Jewelry & Collectible**: Includes but not limited to: Watches, rings, necklaces, bracelets, earrings, coins, paintings, figurines, sculptures, and miscellaneous art.
- ☐ Category V **Office Furniture, Equipment & Supplies**: Includes but not limited to: Desks, chairs, tables, cubicle components, telephone systems, cabinets, bookcases, copiers, fax machines, calculators, binders, white boards.
- ☐ Category VI **Miscellaneous**: Includes but not limited to: Clothing, house wares, medical, music, sporting goods.

LEGAL NAME OF NON-PROFIT ORGANIZATION

STREET ADDRESS

CITY

STATE

ZIP CODE

CONTACT NAME

TELEPHONE NUMBER

FAX NUMBER

AUTHORIZED SIGNATURE NAME

TITLE

E-MAIL ADDRESS: _____

SUBMIT WITH APPLICATION THE FOLLOWING ITEMS:

CITY OF LAS VEGAS BUSINESS LICENSE: ☐ ATTACHED COPY OF NON-PROFIT CERTIFICATE: ☐ ATTACHED

PLEASE REMIT TO: CITY OF LAS VEGAS, CITY HALL
PURCHASING AND CONTRACTS, 1ST FLOOR
400 STEWART AVE.
LAS VEGAS, NV 89101

